



Toastmasters International District 96 Council Meeting Minutes

Saturday, April 22nd, 2023
Online via ZOOM
Time: 09:00 to 12:00

1. CALL TO ORDER

Sergeant at Arms, Ahmed Hussain, called the meeting to order at **9:00 am**.

2. WELCOME AND INTRODUCTORY REMARKS

A Territorial Acknowledgement was presented by District 96 Logistics Manager, Ahmed Hussain, with welcome and introductory remarks given by the District 96 Director Lily Laverton. She recognized current and past International Directors:

- Dawn Miller DTM Past International Director & Past District Governor
- Louisa Davis DTM Current International Director for Region 1 & Past District Director

Lily recognized Dignitaries on the call:

- Bob Miller DTM, Past District Governor
- Joanne Morrison DTM, Past District Governor
- Kerry Deschamps DTM, Past District Director
- Carole Murphy DTM, Past District Director
- Mimi Vanderheide, DTM Immediate Past District Director
- Beth Ramsay, Region 1 Advisor
- Doug Anderson DTM, Past District Governor

Division Directors (7) and the Area Directors (28) on the call were recognized.

- Division A – Janice Parkinson
- Division B – Fudi Zhang
- Division C – Pinar Kavak Vickery
- Division D – Wyatt Klopp
- Division H – Alan Banifatemi
- Division J – Neulessa Major
- Division M – Luzena Dumercy

The officials for this meeting were:

- Sergeant at Arms – Ahmed Hussain (Downtown Coquitlam TM Club #3337150) responsible for opening the meeting
- Parliamentarian – Carole Murphy, DTM (Positively Speaking #8116) counsel on Robert's Rules to District Director
- District Admin Manager – Tim Chui (Earth Aware Toastmasters Club #8237) taking the meeting minutes (acting as replacement for Mark Hurrell, DTM of Top Story Advanced Club #992549)
- District Credentials Chair – Gonul Guvenc (Downtown Vancouver Royal-T Club #8988) ensures quorum attained, oversees the vote system tool.
- Ballot Counter 1 – Natalie Findlay (Sunshine Toastmasters Club #5403)
- Ballot Counter 2 – Kevin Pendergraft (Downtown Vancouver Royal-T Club #8988)
- Program Quality Director – Michael Gurney, DTM (Cloverleaf Toastmasters Club #2769)

backup chair today - responsible for Education.

- Club Growth Director – Paul Rostagno, DTM (Cloverleaf Toastmasters Club #2769) responsible for Membership.
- Public Relations Manager – Charito Kaay (Declarations Toastmasters Club #4548) responsible for PR in the District
- Finance Manager – Yu Lan (Yolanda) Li (Spoken Word Toastmasters #1086799) responsible for the Finances and the budget in the district
- Timer – Janice Parkinson (Sunshine Toastmasters Club #5403) responsible for keeping the meeting within time limits
- Zoom Master 1 – Wyatt Klopp (Prince George Toastmasters Club #3081)
- Zoom Master 2 – Luzena Dumercy (Money Matters Advanced Toastmasters Club #28675324)
- Entertainment – Tim Chui (Earth Aware Toastmaster Club #8237)

3. REMEMBRANCES

District 96 Program Quality Director, Michael Gurney, DTM, led a short remembrance for our members and their family members who have passed away since our last meeting. One minute of silence was observed.

4. REVIEW OF DISTRICT MISSION

District 96 Club Growth Director, Paul Rostagno, DTM, presented the District Mission.
“We build new clubs and support all clubs in achieving excellence”

5. REVIEW OF DISTRICT VISION

District 96 Program Quality Director, Michael Gurney, DTM presented the District Vision.
“Communities Transformed By Developing Leaders in Dialogue”

6. INSPIRATIONAL OPENING

District 96 Director, Lily Laverton, DTM recognized Beth Ramsay, DTM, Region 1 Advisor, for her inspirational speech.

7. ADOPTION OF THE AGENDA

There were three changes made to the agenda since distribution. There will be no Immediate Past District Director Report and there will be no District Leadership Committee Report. Instead, there will be floor candidate nominations.

Past District 96 Administration Manager, Tim Chui, reviewed the amended agenda.

1. Call to Order
2. Welcome & Introductory Remarks
3. Remembrances
4. Review of District Mission
5. Review of District Vision
6. Inspirational Opening
7. Adoption of Agenda
8. Approval of Minutes of Previous Business Meeting
9. Audit Committee Report – Mid-year
10. Profit and Loss Report
11. District Director Report
12. Program Quality Director Report
13. Club Growth Director Report
14. Public Relations Manager Report
15. Credentials Committee Report
16. Meeting Standing Rules and Voting Procedures
17. Alignment Report
18. Motion #1 – D96 Realignment
19. Vote
20. Nominations from the floor and election of District officers
21. Announcements
22. Next District 96 Council Business Meeting – September 2023
23. Adjournment

The amended agenda was adopted as presented.

8. APPROVAL OF MINUTES OF PREVIOUS BUSINESS MEETING

A copy of the minutes of the September 17, 2022 online Business Council meeting were included in the notice for this meeting, for review. There were no objections to the dispensation from reading the minutes. There were no amendments on the content of the minutes.

Minutes from the previous Business Council meeting were approved, with no objection.

District Director Lily Laverton announced the following appointments that were made following the last Business Council Meeting up to June 30th 2023:

- Area D42 Director, Kerry Deschamps
- Division D Director, Wyatt Klopp
- Club Growth Director, Paul Rostagno
- Program Quality Director, Michael Gurney

9. AUDIT COMMITTEE REPORT

District 96 Audit Committee Chair, Phuong (David) Nguyen, shared the findings submitted by the Audit Committee. He concluded that everything is in good standing.

D96 2022: Audit Committee Report - Mid-Year Report

Feb. 12/2023

From Audit Committee Chair: Phuong (David) Nguyen

This was the first time leading the Audit Committee through the Mid-Year Audit and we were successful at submitting it on time. Thanks to fellow committee members of Jonathan Buchanan, and Veronica Maynard, for their help and Finance Manager Yolanda Li for her assistance.

Audit Committee Report

The Audit Period was between July-December 2022. For that period we had a Monthly Net Loss of (\$3,303.86) and a Year to date Net Income of \$14,709.68. The total available funds up to then were \$86,389.60.

Revenue by Type, Year to Date as of Dec .31, 2022

All the Revenue is from membership revenue which was \$23,545.11

Expenses by Type, Year to Date as of Dec .31, 2022

As you can see from the chart, most of our expenses came from Club Growth, Admin, and Marketing outside of Toastmasters, and Recognition.

Reimbursement requests have been approved by the district director with adequate documentation.

Payments that are in excess of \$500 USD were properly approved by the district director and an additional member of the district trio. All transactions were authorized in advance with adequate documentation.

There were no Debit Card transactions made during the July-December 2022

Audit Notes:

There is a check of \$58.12 written to UBC TOASTMASTERS dated August 05, 2022, and was manually entered into Intacct. The expense was recorded in the end accruals for Y/E 2022-07-31. Toastmasters International deemed the transaction as voided and adjusted the transaction in Intacct. The check was yet to be deposited and by still be deposited in the current fiscal year.

The reimbursement of \$1,140 in the check registered on July 7, 2022, was for the 2022 April District conference streaming. The reimbursement was submitted on June 30, 2022, and was approved on June 30, 2022. The reimbursement was processed on July 7, 2022. Mark Hurrell emailed Toastmaster international to move the reimbursement to June 30, 2022, on August 8, 2022, and has yet to be completed. With the assistance of Mark Hurrell, the audit team was able to confirm the transaction was approved and had the supporting documentation.

This concludes my Audit Committee Report Update.

Thanks were extended to the members of the Audit Committee: Jonathan Buchanan, Veronica Maynard.

13. CLUB GROWTH DIRECTOR REPORT

Club Growth Director, Paul Rostagno, DTM, began by saying that growth takes time and patience and that it is now the time to bounce back. We began the year with 108 clubs, but now only have 88 due to 5 being suspended. Paul congratulated the Club Coaches, Club Sponsors and **Club Mentors** for their work, but there are 49 clubs with 12 or fewer members that need a coach. As of today, we have 1,368 members in District 96. The District is also offering \$50 gift certificates to clubs that gain 5 new members between April 22 and June 30 and clubs that organize an Open House between April 22 and June 30. There are 4 clubs in the process of chartering (Red Leaf Raconteurs, Archiact Interactive Limited, Precision NanoSystems, and Provincial Health Services Authority).

Thanks were extended to all District 96 volunteers for their hard work.

14. PUBLIC RELATIONS MANAGER REPORT

Public Relations Manager, Charito Kaay, spoke about the results of a mystery shopper initiative, the impact of Facebook ads, and the need for a video editor on the PR team.

15. CREDENTIALS COMMITTEE REPORT

Gonul Guvenc, from Royal-T #8988, announced that quorum requirements have been met. Results of the credentials reports are shown below:

Credential Report

Number of Paid Clubs (x=)	88		
Total possible votes (2*x=)	176		
1/3 required for a quorum (2*x/3=)	59 votes		
Club votes – registered		84	
Quorum Achieved / not achieved	YES		Quorum ACHIEVED
Club Votes present	59		
District Officer Votes present	20		
Total Votes:	79		
Most motions require a majority to pass (50% + 1)	41		

Credential Committee Report was adopted as presented, with no objection

Thanks were extended to the members of the Credential Committee.

16. MEETING STANDING RULES & VOTING PROCEDURES

Voting Procedures and Rules are read by the Parliamentarian, Carole Murphy, DTM, member of Positively Speaking #8116.

1.VOTING MEMBERS: The voting members for this meeting are; The Club Presidents & Club Vice Presidents of Education, Area Directors, Division Directors, District Director, Program Quality Director, Club Growth Director, Administrative Manager, Finance Manager, Public Relations Manager.

2.VOTING METHOD: Please use the instructions that launches on the screen when asked to vote.

3.MOTIONS: All main motions shall be made in writing and signed by the maker and delivered to the Administration Manager before the meeting. Format for the motions is "I move that ..." or "Be it resolved that ..."

4. DECORUM: To avoid distractions during the meeting's business, please turn off all devices. Please, maintain courtesy when addressing the assembly. Please ensure that your device is on 'mute' unless you are speaking.

5. CONDUCT: Members wishing to speak, will use the 'raise hand' feature on Zoom and wait to be recognized by the chair, then state their name and club number before speaking.

6. DEBATE: Each voting member may speak twice for a maximum of two minutes on each debatable motion. Delegate may speak a second time after all who wish to speak have spoken once.

7. EXTENDING DEBATE TIME: beyond any of the limits established in these rules requires a two-thirds vote. The timer will signal timings.

8. PARLIAMENTARY AUTHORITY: Robert's Rules of Order Newly Revised Edition shall govern the meeting to the extent that they are compliant with the laws and policies of Toastmasters International.

Protocol:

- Toastmasters International protocols and the District Administrative Bylaws apply, in particular, the rules governing virtual meetings.
- Robert's Rules of Order Newly Revised is the final authority on procedures at this meeting.
- As we are conducting an online meeting, no proxies are allowed.

17. ALIGNMENT REPORT

Donna Ho, member of Crystal Clear Speakers Club# 1612 and Chair of the Alignment Committee, presented the Alignment Committee Report.

Now	After Changes
Division A (Dwntn Vancouver) - 4 areas	Division A (Dwntn Vancouver) - 4 areas
Division B (Vancouver) – 4 areas	Division B (Vancouver) - 5 areas
Division C (Dwntn Vancouver/Yaletown) – 4 areas	To A/B
Division D (N BC/YT) – 3 areas	Division C – C31, C32 (N BC/YT) - 2 areas
Division H (N Shore/Sun Cst) – 3 areas	Division C – C33, C34 (N Shore/Sun Cst) - 2 areas
Division J (Burnaby) – 5 areas	Division D (Burnaby) – 4 areas
Division M (Bby/N West/Coq/Maple R) – 5 areas	Division E (Bby/N West/Coq/Maple R) - 4 areas

	Now	After Changes
Division Directors	7	5
Area Directors	28 (7 vacant)	21

New Division A (Downtown Vancouver) - 22 clubs

Area 11 (5 clubs):

- Vancouver Speakers and Leaders
- Vancore Toastmasters
- Chatr – Blocks
- **Positive Thinkers (from C34)**
- **Burrard Toastmasters Club (from C32)**

Area 12 (5 clubs):

- Royal-T
- St. Paul's Toastmasters
- SNC-Lavalin Vancouver
- **Dunsmuir Power Presenters (from C33)**
- **ITD Canada Toastmasters (from C33)**

Area 14 (6 clubs):

- Best Run Toastmasters Club
- Global Leaders
- Aplomb Success
- **TELUS Gardeners (from C31)**
- **Advanced Speakers Club (from C31)**
- **Vancouver Entrepreneurs (from C33)**

Area 15 (6 clubs):

- Pacific Spirit Toastmasters Club
- Vancouver - Seymour Speakers Club
- Fluor Vancouver Speakers
- Well-Spoken Professionals (WSP)
- **Cloverleaf Toastmasters Club (from C31)**
- **Diligent Toastmasters Club (from A12)**

New Division B (Vancouver / Downtown) - 25 clubs

Area 21 (6 clubs):

- Fyrebyrde Toastmasters Club
- HSBC Toastmasters - Speaking For Success
- Easy Speakers
- **Absolutely Toasted (from A11)**
- **Advanced Aurators (from A14)**
- **Vancouver Mandarin Learners (from C34)**

Area 22 (5 clubs):

- City Hall Connaught Toastmasters Club
- Positive Expressions Club
- Night Vision Toastmasters Club
- Earth Aware Toastmasters Club
- **Franco Fun (from A14)**

Area 23 (4 clubs):

- Vancouver Toastmasters Club
- UBC Toastmasters Club
- Racqueunteurs Club
- University Staff Toastmasters Club

Area 24 (5 clubs):

- **Kerrisdale Toastmasters Club (from B20)**
- **Marpole Community (from B20)**
- **Centennial Toastmasters Club (from B20)**
- **Langara Toastmasters Club (from B20)**
- **Branching Out (from B20)**

Area 25 (5 clubs):

- **Pretty Good Talkers (from C32)**
- **Clever Toastmasters Action Bunch (from C32)**
- **Declarations Toastmasters Club (from C33)**
- **BCSC Talking Watchdogs Club (from C34)**
- **Speak Your Mind (SYM) (from C34)**

New Division C (N BC/YT/Sun Cst/Whst/NVan) - 23 clubs

Area 31 (5 clubs) :

- **Cariboo Club (from D41)**
- **Spruce Capital Club (from D41)**
- **Plaza 400 Toastmasters Club (from D41)**
- **Prince George Toastmasters (from D43)**
- **City Centre Toastmasters Club (from D43)**

Area 32 (6 clubs):

- **Achievers Toastmasters Club (from D42)**
- **Sundogs Toastmasters Club (from D42)**
- **Community North Advanced Toastmasters (from D42)**
- **Nechako Toastmasters (from D42)**
- **Quesnel Toastmasters Club (from D43)**
- **Williams Lake Toastmasters (from D43)**

Area 33 (6 clubs):

- **Morningstars Toastmasters Club (from H63)**
- **Sunshine Toastmasters (from H63)**
- **Beachcombers Advanced Club (from H63)**
- **Focus Point (aka Coastmasters) (from H63)**
- **Mountain Spirit Whistler TM Club (from H64)**
- **Sea To Sky Toastmasters (from H64)**

Area 34 (6 clubs)

- **North Vancouver Toastmasters (from H61)**
- **Quay Speakers (from H61)**
- **Advanced Leaders Lab (from H61)**
- **Friendship Club (from H61)**
- **West Vancouver Toastmasters (from H64)**
- **Logos Toastmasters Club (from H64)**

New Division D (Burnaby) - 19 clubs

Area 41 (5 clubs):

- Salsa Speakers Club
- Golden Speakers Club
- Roadsters Club
- PMI Vancouver Toastmasters
- **Power Speakers (from J80)**

Area 42 (5 clubs):

- Spoken Word Toastmasters
- Glenlyon Toastmasters
- Be Amazing
- Talktioners
- **Community Impact (from J80)**

Area 43 (5 clubs):

- Metro Speakers Club
- Speakers Of The House
- FortiMasters
- **BC Housing (from J80)**
- **Speakeasy Club (from J87)**

Area 44 (4 clubs):

- Telespeakers Club
- Burnaby Toasters Club
- PARAKEETS Toastmasters
- **Burnaby Entrepreneurs (from J84)**

New Division E (Bby, Coq, PoCo, Maple R, Pitt M) - 19 clubs

Area 51 (4 clubs +1):

- Crystal Clear Speakers
- Stimulight
- Burnaby Mountain
- Inspirational Speakers
- **(Red Leaf – prospective club)**

Area 52 (5 clubs):

- Top Story Advanced
- Downtown Coquitlam
- Down to Business
- **Exan Express - dissolution in progress**
- **Talk of the Town (from M90)**

Area 53 (5 clubs):

- Tillicum Toastmasters
- Just Pros Toastmasters
- Douglas Toastmasters
- **Rocky Point (from M90)**
- **City of the Arts (from M90)**

Area 54 (5 clubs):

- Positively Speaking Club
- Blue Heron Toastmasters
- Golden Ears Christian Toastmasters
- Money Matters Advanced
- **Lincoln Toastmasters (from M90)**

18. MOTION #1 – D96 REALIGNMENT

MOTION was presented:

“On behalf of the District Executive Committee, we move that the re-alignment be accepted as presented.”

No further comments or discussions were provided.

19. VOTE – REALIGNMENT

Motion by the Alignment Committee was adopted as presented. Vote Results: 71 in favour, 2 not in favour. The new alignment is to be effective as of July 1st 2023.

20. NOMINATIONS FROM THE FLOOR AND ELECTION OF DISTRICT OFFICERS

The following nominations were taken from the floor for the 2023-2024 District Officer positions:

Merrilee Miller, of Advanced Speakers Club #4589, nominated Paul Rostagno, of Cloverleaf Toastmasters Club #2769, to be our District Director for 2023-2024. **Seconded by Kim Dickie of Declarations Club #4548.**

- No competitors, elected with a single ballot.

Charito Kaay, of Declarations Toastmasters Club #4548, nominated Luzena Dumercy, of Money Matters Advanced Toastmasters Club #28675324, to be our Program Quality Director for 2023-2024. **Seconded by Yuriria Lanza of Inspirational Speakers Club #7789888.**

- No competitors, elected with a single ballot.

Reza Sahraei, of Quay Speakers Toastmasters Club #6155, nominated Jim Heeren, of Quay Speakers Toastmasters #6155, to be our Division A Director for 2023-2024. **Seconded by Merrilee Miller of Advanced Speakers Club #4589.**

- No competitors, elected with a single ballot.

Kim Dickie, of Declarations Toastmasters Club #4548, nominated Christopher Chen, of Declarations Toastmasters Club #4548, to be our Division B Director for 2023-2024. **Seconded by Janice Parkinson of Absolutely Toasted Toastmasters Club #1134527.**

- No competitors, elected with a single ballot.

Kerry Deschamps, of Cariboo Club #786, nominated Wyatt Klopp, of Prince George Toastmasters Club #3081, to be our Division C Director for 2023-2024. **Seconded by Pam Muir of Cariboo Club #786.**

- No competitors, elected with a single ballot.

Cindy Shen, of Vancouver Speakers and Leaders Toastmasters Club #973, nominated Mark Hurrell, of Top Story Advanced Club #992549, to be our Division E Director for 2023-2024. **Seconded by Chris Chen of Declarations Club #4548.**

- No competitors, elected with a single ballot.

The following candidates have been acclimated for the 2023-2024 District Officer positions:

For District Director:	Paul Rostagno, DTM
For Program Quality Director:	Luzena Dumercy, TC5
For Club Growth Director:	Vacant
For Division A Director:	Jim Heeren, DTM
For Division B Director:	Christopher Chen, DL5
For Division C Director:	Wyatt Klopp, EH4
For Division D Director:	Vacant
For Division E Director:	Mark Hurrell, DTM

Congratulations to all the new elected Directors!

21. ANNOUNCEMENTS

Cindy Shen: Saturday conference starting soon (12:15), with keynote speakers. No other announcements about topics beyond the Saturday conference.

22. NEXT DISTRICT 96 COUNCIL BUSINESS MEETING – SEPTEMBER 2023

23. ADJOURNMENT

District 96 Director Lily Laverton, DTM adjourned the 2022-2023 District 96 Council Meeting at 12:02.